



Chaucer College
Canterbury

Pre-Arrival Information for
Resident Students
2018



Introduction

A message from all the staff and teachers at Chaucer College

Welcome and thank you for choosing Chaucer College as a place of study. We look forward to teaching you and getting to know you. We will do our best to make your time with us a rewarding and memorable experience.



Arrival at Chaucer College

A) RESIDENT STUDENTS

When you arrive at Chaucer College you will be greeted by one of our members of staff. They will give you your room key and show you to your room. You will be staying in a modern and well equipped single room on the Chaucer College campus, close to all the college amenities. All bedding and towels are provided but you need to bring or buy your



own shampoo, soap etc. There are between 7 and 9 bedrooms on each floor and each floor has 2 shower rooms, a bathroom, 2 toilets and a kitchen. The kitchen is equipped with a microwave, kettle and fridge/freezer. You will have breakfast, lunch and dinner in the main dining hall at Chaucer College every day.

After arriving, you will be given an evening meal. The our friendly staff will show you around college and show you to your room where you can unpack and prepare for the following day.

Arrival at Chaucer College

Meals

You will eat all your meals in the main dining room at Chaucer College. A full cooked English breakfast is available every morning along with lighter options such as cereals, toast and bread. At lunch time and dinner time, a varying selection of dishes are provided each day and include a drink and a fresh salad bar and a dessert at dinner time.

Please note that if you have any special dietary requirements such as allergies to certain kinds of food, we ask you to inform the college and every effort will be made to provide alternative dishes to suit your requirements.

Meal Times Monday to Sunday unless otherwise stated on the notice in the dining room.

	Start	Finish
Breakfast	7.45	8.45
Lunch	12.30	1.30
Dinner	5.30	6.45



Some general rules & regulations

- *Please remember to be polite and friendly at all times.
- *Always be on time for lessons, meals and activities so you can enjoy these fully.
- * Remember to always sign in and out of the Chaucer College campus using your fobs at the entrance.
- * You must not leave the Chaucer College campus at any time unless you are with a group leader or teacher
- * You must be on the Chaucer College campus site by 22:00 unless you are with your group leader.
- * You must behave quietly between 22:00 and 07:00 and you must be in your own room with lights out by 24.00.
- *Always lock your bedroom when you leave. Look after your key– a replacement key will cost you £25!
- * You are not allowed into any of the other accommodation blocks at any time.
- * Smoking is not allowed anywhere on the college campus.
- * Drinking alcohol is not allowed
- * Wilful damage to college property will not be accepted and you will be charged for any damage caused.
- * You will be sent home for violent behaviour, bullying, harassment or persistent misbehaviour.



Aims and structure of the course

PLEASE LOOK AT THE FOLLOWING TIMETABLE

Language Input & Practice Lessons / Communicative Language Practice Lessons

The main aim of these lessons is to help develop your overall confidence when speaking English with native English speakers. In the classroom the lessons will primarily focus on the skills of listening and speaking and you will be encouraged to talk to each other in English as much as possible. This will be facilitated through regular pair work and group work activities in the lessons and through the use of fun communicative games, activities, songs, videos and quizzes. All materials will be selected to suit your level, needs and interests, in order to make the lessons as useful and enjoyable as possible. During the first lesson, you will be given a short placement test so that we can make sure you are with students of a similar language level. New classes will be formed from lesson 2.

Afternoon Activities

We have a wide variety of afternoon activities. These include visits to the historic city of Canterbury, English project classes, sports afternoons and our Canterbury Scavenger Hunt

Evening Activities

A wide range of interesting and enjoyable activities are provided by our activities coordinators on each weekday from 7-9 pm. This is a chance for you to meet and interact with students from other classes in a friendly and informal setting. You will enjoy activities like African Drumming, Quiz and Karaoke nights.

Trips and Excursions

Your course schedule will list all the excursions that you are going on. We usually have one half day trip and one full day trip per week. Our Activity Leaders and teachers will go with you on these trips and give you lots of interesting information about the places you visit.

(Please note that evening/afternoon activities could change at short notice)

In the Classroom



Mobile phones

Mobile phones, tablets etc. must be switched off in the classroom during lessons. It is not acceptable to text or browse the internet during class.

Eating and drinking

Eating and drinking is not allowed in the classrooms although you may have a bottle of water. There will be plenty of time to eat and drink during your break times outside the classrooms.



Tidiness

Please keep the classrooms tidy and do not throw rubbish on the floor or write on the desks or walls.



College Facilities

Sports Facilities



The college has 5 table tennis tables, a basketball court, a badminton court, a volleyball court and a soccer pitch that you can use for free in your free time. All equipment can be borrowed from the Reception on payment of a refundable £10 deposit. Please remember to return all equipment to the Reception as soon as you have finished as other students may want to borrow them.



College Facilities

Dining Room

The large dining room is also a place where you can relax with your friends during break times and after your lessons.



Wifi Access

There is free Wi-Fi across the college for students who bring their own laptops. You will be given your individual login so you can contact your family. Help will be available if you require further advice.

Laundry

Washing machines and dryers are available in the laundry under the dining room servery. The washing machines cost £3 (3 x £1 coins) and the dryers are free of charge.



Common Room

Where students can relax or play table football, air hockey, pool, watch TV or play on the Play Station. There is also a small shop where you can buy snacks and drinks.

Lecture Theatre

A lecture theatre with a large data projector for watching movies in the evening.



Safety and Security

If you have any problems when at Chaucer College and you cannot contact your group leader, then please go to the Reception where one of our porters will be there to help you. It is open 24 hours a day, 7 days a week. If you are off campus and you need to contact the college, the number is 01227 787800. Please put this number into your phone!

When off campus:

- * Do not carry large amounts of cash or valuable items with you
- * Always walk along the pavement or path, never along the road
- * Always use the pedestrian entrance / exit from the college and not the driveway
- * Never walk into Canterbury along the footpath down the side of the college. Always use the pavements along the main road.
- * Always try to cross roads at the safe crossing places (pelican and zebra crossings)

Fire safety:

- * Do not play or tamper with any of the fire extinguishers and never set off the fire alarm for fun. This is very serious!
- * If you hear a fire alarm then make your way quickly and calmly to the fire assembly point. Do not bring any belongings with you.



Welfare

Student Care

- All staff at Chaucer College hold a valid DBS check to show they are suitable to work with young people
- We have a dedicated team looking after your well being throughout your whole stay
- There is a Designated Safeguarding Lead at the college.
- A copy of the College's Child Protection and Safeguarding Policy is available upon request.

Medical Matters

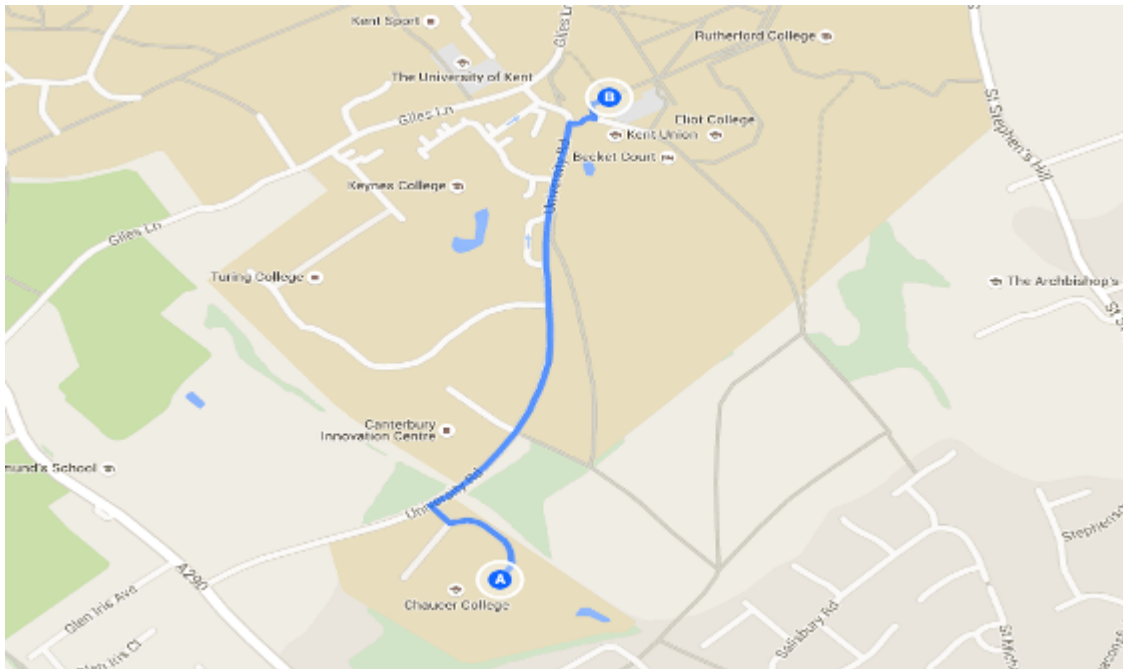
- Please let the college know of any allergies or important medical information before you arrive.
- Students must ensure they have suitable travel insurance before arriving in the UK.
- There is a medical centre located near to the college.
- If you are feeling unwell, please talk to your group leader or a member of college staff.
- Qualified First aiders can be found 24/7 in the College Reception.

Student Handbook

- On arrival you will be given a handbook with lots of useful information.

Shops and Shopping

The nearest shop to Chaucer College is a 5 minute walk up the hill on the University of Kent campus. Here you can buy food and drinks, sweets and snacks and also newspapers and stationary.



Of course, there are also lots of different shops in Canterbury which is only a 15 minute walk away!



See you soon!!